**QA Report**

**Date**: 30-January-2026

**Tester Name**: Deeksha Singh

**Test Summary**

|  |  |
| --- | --- |
| Total Test Cases | 3 |
| Executed | 3 |
| Passed | 3 |
| Failed | 0 |
| Blocked | 0 |

**Test Cases**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Test Case ID** | **Scenario** | **Expected Result** | **Actual Result** | **Status** |
| TC\_01 | Trigger Early Payout email on early settlement request | System should generate reinstatement confirmation email once required payment(s) are received | Reinstatement email triggered successfully | Pass |
| TC\_02 | Verify early payout email content | Settlement amount, validity date, policy reference, and IPF agreement should populate correctly | Content populated correctly | Pass |
| TC\_03 | |  | | --- | |  |  |  | | --- | | Verify email delivery to configured recipients | | Early payout email should be received by Client and Broker | Email received successfully | Pass |

**Remarks**

* Early Payout – Settlement Figure email is generated automatically by the FCIF system upon an early payout request.
* Email subject follows the standard format:  
  *“Early Payout Figure – Settlement to Close IPF Agreement | [Client Name] | [IPF-####]”*.
* Email body correctly displays:
  + Settlement amount to close the agreement
  + Validity date for the settlement figure
  + Policy reference
  + IPF agreement number
  + Confirmation that account will be marked Paid in Full upon receipt
* FCIF standard footer and signature block are applied consistently.
* Notification configuration validated:
  + Group: Client
  + Sub-Group: Operational
  + Reason: Policy cancellation / early settlement
  + Type: System-generated correspondence
  + Recipients: Client, Broker
  + Frequency: Event-based
* No content, formatting, or delivery issues observed.
* Early Payout email notification is working as expected.

**Final Status**

Early Payout – Final Settlement Figure email notification is working as expected and approved for production deployment